



Privacy statement on the protection of personal data in relation to the event: *European Space Week 2020*.

All personal data are dealt with in compliance with the applicable rules on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (currently Regulation (EU) No 2018/1725).

The following data protection information notice outlines the criteria by which the GSA collects, manages and uses the data in relation to the event: *European Space Week 2020*.

Identity of controller:

Controller: European Global Navigation Satellite Systems Agency (GSA), Head of the Communications Department; com@gsa.europa.eu

DPO: European Global Navigation Satellite Systems Agency (GSA), Data Protection Officer; dpo@gsa.europa.eu

Purpose(s) of processing:

- to establish a list of registrants wishing to receive information related to the Event: “*European Space Week 2020*”;
- to send updates/notifications concerning the event’s date, place, registration opening and programme.

Once the registration to the event will open, a new privacy statement will be published which will outline the criteria by which the GSA will collect, manage and use the data for the purpose of registering and participating to the event: *European Space Week 2020*.

Data/Categories of data concerned:

Data collected during the registration:

- Data subjects (that is, registrants to the event) submit the following mandatory data: name, surname, title, email address.
- They may also submit the following data which, however, are not mandatory: organisation/institution name.

Recipients/Categories of recipients of the data processed:

Access to personal data is granted on a ‘need to know’ basis to:

- A limited number of staff of the GSA
- Data processors: GSA engages the following external contractors which are bound by personal data protection rules equal to those applying to the GSA:
 - A limited number of staff of the GSA contractors in charge of the communication services;
 - A limited number of staff of the GSA contractors in charge of the provision of hosting services for the GSA’s servers;

Any recipient shall be reminded of its obligation not to use the data received for other purposes than the one for which they were transmitted.

Legal basis/Lawfulness of the processing:

Processing is based on the consent of the data subject (Art. 5(1)(d) of Regulation 2018/1725): data subjects unambiguously give their consent to the processing of their personal data by filling in and submitting the consent form, which is a mandatory step in the registration process.

Information on the storage locations and retention period of personal data:

Personal data is stored electronically on the servers of the GSA contractors mentioned above which are located in the EU and abiding by the necessary security provisions and they will be retained therein for 1 year for the purpose of promoting the event and informing registrants on the next steps in the organisation of the event.

Once the retention period is over, personal data are destroyed.

The data subject's rights:

Data subjects have the right:

- To obtain confirmation as to whether or not his or her personal data are being processed, access the data and obtain detailed information on the processing;
- Of rectification of inaccurate personal data;
- Of erasure of personal data if the statutory provisions are met;
- Of restriction of processing if the statutory provisions are met;
- To data portability;
- To withdraw the consent to personal data processing at any time without affecting the lawfulness of the processing before the consent's withdrawal;
- To lodge a complaint to the European Data Protection Supervisor at EDPS@edps.europa.eu should they consider that the processing operations do not comply with Regulation (EU) No 2018/1725.

Any request for the exercise of any of the abovementioned rights shall be addressed to the GSA Communications Department at com@gsa.europa.eu; data subjects are kindly requested to describe their requests explicitly.

Contact information:

- Regarding the processing of your personal data: com@gsa.europa.eu;
- Regarding the interpretation, application or breach of Regulation (EU) 2018/1725, please contact the GSA Data Protection Officer (DPO) at dpo@gsa.europa.eu.